

HOTEL ROOMS BOOKING

The Foundation for the Institute of Oncology Research (IOR) and Amiconi Consulting SA have renewed their collaboration for the 17th ICML edition.

Hotel terms and conditions have been updated with the aim to offer the most favorable payment and cancellation policies to the 17-ICML participants.

In addition, we would like to specify that:

- hotel room bookings for the groups, for more than 8 persons, will guarantee registration for the 17-ICML only if the reservation is made through Amiconi Consulting;
- in the event of a restriction on the number of participants, those who have booked through Amiconi Consulting will have the priority to register.

PROCEDURE

Hotel room booking procedure approved by the ICML organizing committee for the 17-ICML to be held in Lugano in June 2023:

1) from February 14th, 2022, to March 4th, 2022—PREBOOKING FORMS COLLECTION/GROUPS ONLY

From February 14th guests are invited to contact Amiconi Consulting by sending an email to info@amiconiconsulting.ch and request the prebooking form and the list of hotels availability.

Completed prebooking forms have to be sent back to Amiconi Consulting within March 4th, 2022. Incomplete forms or forms received after the indicated date won't be considered for the first allocation of rooms (point 2).

Agencies booking on behalf of a third party have to provide an accreditation letter stating that they are entitled to operate on behalf of the client company.

2) from March 5th, 2022, to March 28th, 2022 –ALLOCATION OF PREBOOKINGS/GROUPS ONLY

Amiconi Consulting will work on all the collected prebooking forms and prepare the offers to submit to all those clients who sent a valid prebooking form in due time.

The offers will be made taking into account different factors, e.g. the economic commitment of companies during the previous conference (list provided by the Conference secretariat), the number of rooms required and the category of hotels.

After the proposal, clients will be asked to accept or refuse the offer within 14 days.

Amiconi Consulting SA, Via al Forte 10, 6900 Lugano, Switzerland
Phone: +41 91 921 38 12 | Mail: info@amiconiconsulting.ch | Web: www.amiconiconsulting.ch

VAT: CHE-289.507.968 IVA

IMPORTANT: kindly notice that not all requests might be satisfied in full and that sending the prebooking form in due time will not guarantee that all the desiderata will be accomplished. All requests received prior to March 5th will be considered equally. As everybody knows Lugano has a limited hotel availability and most of the clients wish to stay in the same hotels. Amiconi Consulting will propose the best possible offers according to the best possible solutions which will allow to satisfy, at least partially, everybody as much as possible.

During this period no other requests or prebooking forms will be accepted and taken into account. Groups who will not have submitted their request on time will have to wait until March 29th.

3) From March 29th, 2022, onwards - OPENING OF GENERAL BOOKINGS

The selling process will be opened to everybody, individuals and groups, a full list of the hotels still available with rates and further details will be sent to the clients who will contact Amiconi Consulting and the requests will be processed on a first come first served basis.

!! The above procedure is valid only for groups; individual guests cannot submit any prebooking form, the deadline they have to refer to is March 29th, 2022.